

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
National Aviation University
Educational and Research Institute of the Humanities
Foreign Languages for Specific Purpose Department

APPROVED
Acting Rector

«__» _____ 2017



Quality Management System

SYLLABUS
on
Foreign Language

Field of study: 07 “Management and Administration”
Speciality: 073 “Management”
Specialization: “Logistics”

Year of Study	– 1 st	Semesters	– 1 st , 2 nd
Classroom Sessions	– 68	Graded Test	– 1 st semester
Self-study	– 52	Examination	– 2 nd semester
Total (hours/ECTS credits)	– 120/4		

Index CB-6-073/16-1.4



The Syllabus on “Foreign Language” is based on the educational and professional program and Bachelor Curriculum No CB-6-073/16-1.4 for Speciality 073 “Management”, Specialization “Logistics” and relative reference documents.

Developed by:

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Discussed and approved by the Foreign Languages for Specific Purpose Department, Minutes
No ___ of “___” _____ 2017.

Head of the Department

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Discussed and approved by the Graduate Department for Speciality 073 “Management”,
Specialization “Logistics”, Minutes No ___ of “_____” _____ 2017.

Head of the Department

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Discussed and approved by the Scientific – Methodological – Editorial Board of the
Humanities Institute, Minutes No ___ of “_____” _____ 2017

Head of the SMEB

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Director of the Educational
and Research Institute of Humanities

_____ A. Gudmanian
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Director of the Center of Advanced
Technologies

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“ ” _____ 2017

Level of document – 3b

Planned term between revisions – 1 year

Master copy



1. EXPLANATORY NOTE

The curriculum of "Foreign Language" course developed on the basis of the guidelines for the development and execution of training programs and work training courses, enacted by decree No 37 of 16.06.2015.

Prolific knowledge and good practical skills in the foreign language allow students to study in foreign languages, make translations, reports, summaries and comments, develop scientific projects and be engaged in research work in English.

Mastering the "Foreign language" course is aimed at training students for Speciality 073.3 "Logistics" in reading authentic specialized literature and, as a result, providing them with an access to foreign sources of information. These skills must be acquired on the basis of learning profession-oriented topics defined by the Course Training Program.

The main task of the discipline is to familiarize students with basic terminology on their specialty as well as to deepen their knowledge and improve the skills in different kinds of linguistic activities obtained at school.

The tasks of mastering the "Foreign language" course are the following:

- to learn professional terminology and everyday English;
- to be able to read and make oral/written translation of original scientific and technical texts on specialty;
- to understand recorded and live foreign speech;
- to be able to communicate with foreigners on general and professional topics;
- to make reports on professional and socio-political topics defined by this Course Training Program .

As a result of mastering the discipline a student shall

know:

- basic professional and technical terminology on the disciplines defined by the academic curriculum;
- main grammar and lexical features of technical translation;
- main rules of handling scientific and technical literature;
- basic socio-political terminology;
- term-building morphemes and models;
- main grammar structures, correlation of forms and meanings.

Be able to:

- read the original literature of the specialty to extract the necessary information;



- read and interpret professionally oriented texts, delete them basic information, summarize and annotate texts;
- comprehension of monologue and dialogue speech ;
- reports on profession-oriented and socio-political topics;
- participation in discussions;
- rendering information obtained from foreign and native-languages sources (in oral and written forms);
- analyzing grammar structures, correlating forms and their meanings in reading and translating texts.

Handout course is structured in a modular manner and consists of two training modules, namely:

- training **module №1 “Basics of Logistics. Career in Logistics. Logistics Organisations: Structure and Functions”**;
- training **module №2 “International and Global Logistics. Terminal Operations and Container Infrastructure. Logistics Systems. Inventory Management”**, each of which is logically complete, relatively independent, integral part of the discipline, learning which provides for modular test and analyze the results of its implementation.

The academic discipline "Foreign Language" provides for studying such courses as “Principles of Logistics and Supply Chain Management” and “Logistics Infrastructure”.

2. COURSE CONTENT

2.1. Module No 1 “Basics of Logistics. Career in Logistics. Logistics Organizations: Structure and Functions”.

Topic 2.1.1. Vocabulary study on “**Basics of Logistics**”. Concept of Logistics. Translation of basic texts. Grammar: Noun.

Topic 2.1.2. Vocabulary check through text translation. Reading and discussing the text on logistics history “**Logistics. Historical Excursus**”. Grammar: “Present Indefinite Tense; “The Verb to Be”; “Types of Sentences”.

Topic 2.1.3. “**Logistics Definition**”. Vocabulary training exercises. Listening to the text on logistics definition. Discussing. Annotating the socio-political text “Mass Media”.

Topic 2.1.4. Vocabulary study on **Logistics Paradigm**. Grammar revision. Text translation and analysis of verb tenses. Questions to the texts and retelling plan. Discussion of latest logistics news.

Topic 2.1.5. “**Career in Logistics**”. Grammar: “Past Indefinite Tense”; “Types of Questions”.

Topic 2.1.6. Discussing **Logistics Manager Career**. Grammar: Article. Translation of socio-political texts.

Topic 2.1.7. **Logistics companies**. Reading Dialogues. Translating introductory texts.



Topic 2.1.8. Translating introductory texts on **Ample Opportunities in the Field of Logistics**. Socio-political texts.

Topic 2.1.9. “**Employment of Logistics Specialists**”. Translation practice. Grammar: Future Indefinite Tense.

Topic 2.1.10. Vocabulary study on **Job Hunting, Writing and Using Resume**. Vocabulary training exercises. Dialogues.

Topic 2.1.11. Translating the text “**Preparing for Job Interview**” by analyzing verb tenses, Grammar: Present Continuous Tense.

Topic 2.1.12. Vocabulary study on **Logistics Organizations**. Dialogues.

Topic 2.1.13. Vocabulary training on **Logistics Organization Models**. Socio-political reading.

Topic 2.1.14. Vocabulary consolidation in the text “**Structures of Logistics Organizations**”.

Topic 2.1.15. **Functioning of Logistics Organizations**. Listening and discussion. Grammar: Preposition.

Topic 2.1.16. Translating the text “**Logistics Department Tasks**”. Annotation. Questions to the text.

Topic 2.1.17. “**Logistics Department Tasks**”. Analysis of verb tenses.

2.2. Module 2 “International and Global Logistics, Terminal and Container Infrastructure”.

Topic 2.2.1. Vocabulary study on **International and Global Logistics**.

Topic 2.2.2. Vocabulary training by translating and comprehending the text “**Evolution of Logistics and Supply Chain Management**”. Put questions to the text.

Topic 2.2.3. Translating the text “**Global Logistics**” and analyzing verb tenses. Grammar: Past Continuous Tense.

Topic 2.2.4. Vocabulary study and consolidation on the text “**Logistics Associations**”. Listening and discussion of socio-political texts.

Topic 2.2.5. **Terminal Operations and Container Infrastructure**. Reading, work in pairs and role-play. Grammar: Future Continuous Tense.

Topic 2.2.6. Speaking on **Container Infrastructure**. Consolidating vocabulary. Verb tense analysis in introductory texts. Grammar: Pronoun.

Topic 2.2.7. Text “**Container Terminal**”. Discussing current events. Work in pairs, Texts translation.

Topic 2.2.8. Vocabulary study on **Types of Containers**. Grammar: Numerals.

Topic 2.2.9. **Logistics Systems**. Work in pairs. Translation of introductory texts..

Topic 2.2.10. Text “**The Purpose of Logistics System**”. Grammar: Present Perfect Tense. Socio-political texts (Elections).

Topic 2.2.11. Vocabulary study on **Logistics System Structure**. Discussing current political events, translating newspaper articles. Listening and discussion.

Topic 2.2.12. Vocabulary consolidation on **System Management**. Individual work. Tense analysis. Grammar: Past Perfect.



Topic 2.2.13. **Inventory Management.** Text translation and analysis. Reading comprehension dialogues.

Topic 2.2.14. Vocabulary study on **Main Categories of Inventory.** Questions to the text, retelling plans, Grammar: Future Perfect Tense. Annotating newspaper articles.

Topic 2.2.15. **Types of Inventory According to Their Function.** Questions to the introductory texts. Work in pair and role-play.

Topic 2.2.16. **Inventory Management Objectives.** Grammar: Adjective. Current events.

Topic 2.2.17. **Inventory Management.** Verb Tense Analysis.

3. LIST OF REFERENCES

3.1. Basic references

3.1.1. Акмалдінова О.М., Мазуренко З.Ю., Кучерява Л.В., Козелецька І.С., “Professional English. LOGISTICS”. Навчальний посібник. К.: НАУ, 2014.- 419 с.

3.1.2. Акмалдінова О.М., Будко Л.В., Старовойтова Л.І., Ткаченко С.І. High-Style Socio-Political Terminology. – К., 2005. – 230 с.

3.1.3. Акмалдінова О.М., Фатєєва С.П. English Grammar Practice. Навчальний посібник. – К., 2002. – 104 с.

3.2. Additional references

3.2.1. О.М. Акмалдінова, Я.В. Абсалямова, Н.І. Балацька, З.Ю. Сидоренко, Т.О. Вакуленко Financial Activity. Навчальний посібник / . – К.: Вид-во Нац.авіац.ун-ту «НАУ-друк», 2010. – 156 с.

3.2.2. О.М. Акмалдінова, Я.В. Абсалямова, Н.І. Балацька, З.Ю. Сидоренко, Т.О. Вакуленко Fundamentals of Banking And Management. Навчальний посібник / . – К.: Вид-во Нац.авіац.ун-ту «НАУ-друк», 2009. – 148 с.

3.2.3. Акмалдінова О.М., Старовойтова Л.І. Business English for Aviation Managers. Навчальний посібник. – К., 2001. – 176 с.

3.2.4. Акмалдінова О.М., Старовойтова Л.І. Air Freight Worldwide Forwarding. Навчальний посібник. – К., 2000. – 183 с.

3.2.5. Журнальні статті з періодичних фахових видань.

3.2.6. Газетні статті з суспільно-політичної тематики.

3.2.7. Граматичні довідники з іноземної мови.

3.2.8. Словники за фахом.



(Ф 03.02 – 01)

АРКУШ ПОШИРЕННЯ ДОКУМЕНТА

№ прим.	Куди передано (підрозділ)	Дата видачі	П.І.Б. отримувача	Підпис отримувача	Примітки

(Ф 03.02 – 02)

АРКУШ ОЗНАЙОМЛЕННЯ З ДОКУМЕНТОМ

№ пор.	Прізвище ім'я по-батькові	Підпис ознайомленої особи	Дата ознайомлення	Примітки

(Ф 03.02 – 04)

АРКУШ РЕЄСТРАЦІЇ РЕВІЗІЇ

№ пор.	Прізвище ім'я по-батькові	Дата ревізії	Підпис	Висновок щодо адекватності



(Ф 03.02 – 03)

АРКУШ ОБЛІКУ ЗМІН

№ зміни	№ листа (сторінки)				Підпис особи, яка внесла зміну	Дата внесення зміни	Дата введення зміни
	Зміненого	Заміненого	Нового	Ануль- ованого			

(Ф 03.02 – 32)

УЗГОДЖЕННЯ ЗМІН

	Підпис	Ініціали, прізвище	Посада	Дата
Розробник				
Узгоджено				
Узгоджено				
Узгоджено				